

Division of Mental Retardation
Middle Tennessee Regional Training Calendar
October-November-December - 2008

- To access calendar on the web: www.tennessee.gov/dmrs/regional_offices/training.html
- To make reservations for training in Middle Tennessee, please contact the person at the number listed under location for the class you are requesting. **In order to attend a class, you MUST make reservations with the designated person.**
- **Please note all training listed and location is subject to possible change.**
*****In case of snow: Training will be cancelled if Davidson Co. schools are closed*****

| OCTOBER, 2008 | | | | |
|---|---|---|--|---|
| DATE/TIME | TYPE OF TRAINING | TOPIC/ INSTRUCTOR | TARGETED PARTICIPANTS | LOCATION |
| 10/1/08 (Wed) 8:30 am – 4:30 pm | Training | Mealtime Challenges (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Advocates, Conservators, Consumers, Other Interested Community | 3 Franklin Way, CBDC 275 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 10/2-3/08 (Thurs-Fri) 9:00 am – 4:30 pm | Training | ISC – 3rd Session (Summers/Martin/Ramsey) | Participants that attended 2nd session | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 10/8-9/08 (Wed-Thurs) 8:30 am – 4:30 pm | Training | Challenges in Physical Management (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Advocates, Conservators, Consumers, Other Interested Community | 3 Franklin Way, CBDC 275 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 10/10/08 (Fri) 9:00 am – 12:30 pm | Therapeutic Services Team Orientation | Orientation to the Provision of Therapeutic Services (Therapeutic Services) | New Therapy Agency Directors, Therapists and Dietitians, whether independent or working for an agency ***Directors and independents are required to attend an additional session from 1-2:30pm*** | Regional Office Stamps Bldg. Rm. 1117 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 10/15/08 (Wed) 9:00 am – 4:00 pm | Train the Trainer Competency Based <i>(Unlicensed personnel will be competency based and licensed personnel will be train-the-trainer)</i> | Physical Status Review (PSR) Class size limited (Buckley) | Registered Nurses, Provider Agencies, Nurses, Direct Care Staff, Families, ISC Agencies, Guardians | CBDC, One Cannon Way, B-106 275 Stewarts Ferry Pike, Nashville, TN 37214 <u>Reservation:</u> Dawn Donegan (615) 231-5428 |

| DATE/TIME | TYPE OF TRAINING | TOPIC/ INSTRUCTOR | TARGETED PARTICIPANTS | LOCATION |
|--|---|--|---|---|
| 10/16/08 (Thurs) 9:00 am – 12:00 pm | Seminar | Behavior Seminar (Zukotynski, Ph.D.) | Behavior Analysts, Behavior Specialists, Provider Agencies, ISC Agencies, Regional Office Staff, Families, Conservators, Advocates, Consumers, Other Interested community | Regional Office Stamps Bldg. Rm. 2111 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 10/16-17/08 (Thurs-Fri) 9:00 am – 4:30 pm | Training | ISC – 1st Session (Summers/Martin/Ramsey) | New Independent Support Coordinators | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 10/22/08 (Wed) 9:00 am - 12:00 pm | Training | Falls: Causes and Preventive Strategies (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Guardian, Advocates, Consumers, Teachers, Therapists, Direct Support Staff, Other Interested Community | Regional Office Stamps Bldg. Rm. 1117 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation</u> Cindy Kuehn (615) 231-5424 |
| 10/29/08 (Wed) 8:30 am – 4:30 pm | Training | Supporting People who are Deafblind (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Guardian, Advocates, Consumers, Dietitians, Teachers, Therapists, Direct Support Staff, Other Interested Community | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation</u> Cindy Kuehn (615) 231-5424 |
| 10/30/08 (Thurs) 9:00 am – 11:30 am | Train-the-Trainer | Individual Rights and the ADA (Summers) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Guardians, Advocates, Consumers, Other Interested Community | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| NOVEMBER, 2008 | | | | |
| 11/4-5/08 (Tues-Wed) 8:30 am – 4:30 pm | Training | Challenges in Physical Management (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Advocates, Conservators, Consumers, Other Interested Community | 3 Franklin Way, CBDC 275 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 11/5/08 (Wed) 9:00 am – 4:00 pm | Train the Trainer Competency Based <i>(Unlicensed personnel will be competency based and licensed personnel will be train-the-trainer)</i> | Physical Status Review (PSR) Class size limited (Buckley) | Registered Nurses, Provider Agencies, Nurses, Direct Care Staff, Families, ISC Agencies, Guardians | CBDC, One Cannon Way, B-106 275 Stewarts Ferry Pike, Nashville, TN 37214 <u>Reservation:</u> Dawn Donegan (615) 231-5428 |

| DATE/TIME | TYPE OF TRAINING | TOPIC/ INSTRUCTOR | TARGETED PARTICIPANTS | LOCATION |
|---|---|---|--|---|
| 11/5/08 (Wed) 8:30 am – 11:30 am | Train-the-Trainer | Protection from Harm (Mullins) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Advocates, Conservators, Consumers, Other Interested Community | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 11/5/08 (Wed) 1:00 pm – 4:00 am | Train-the-Trainer | Abuse Prevention (Ramsey) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/ Advocates, Conservators, Consumers, Other Interested Community | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 11/6-7/08 (Thurs-Fri) 9:00 am – 4:30 pm | Training | ISC – 1st Session (Summers/Martin/Ramsey) | New Independent Support Coordinators | Regional Office Stamps Bldg. Rm. 2111 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 11/7/08 (Fri) 9:00 am – 12:30 pm | Therapeutic Services Team Orientation | Orientation to the Provision of Therapeutic Services (Therapeutic Services) | New Therapy Agency Directors, Therapists and Dietitians, whether independent or working for an agency ***Directors and independents are required to attend an additional session from 1-2:30pm*** | Regional Office Stamps Bldg. Rm. 1117 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 11/12/08 (Wed) 8:30 am – 4:30 pm | Training | Mealtime Challenges (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Advocates, Conservators, Consumers, Other Interested Community | 3 Franklin Way, CBDC 275 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 11/12/08 (Wed) 10:00 am – 2:00 pm | Train-the-Trainer | Title VI (Allen) | Agency Title VI Coordinators, Regional Office Staff, Others Interested | Regional Office Stamps Bldg. Rm. 2111 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Ricky Allen (615) 231-5173 |
| 11/13/08 (Thurs) 8:30 am – 4:00 pm | Informational | Provider Orientation (Training Unit) | Provider Agencies, ISC Agencies, Regional Office Staff, Families, Advocates, Conservators, Consumers | Regional Office Stamps Bldg. Rm. 2111 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |

| DATE/TIME | TYPE OF TRAINING | TOPIC/ INSTRUCTOR | TARGETED PARTICIPANTS | LOCATION |
|---|-------------------|---|---|---|
| 11/13/08 (Thurs) 9:00 am – 4:00 pm | Train-the-Trainer | Medication Administration for Unlicensed Personnel Instructor Training Class size limited (Feldhaus) | Registered Nurses Only | CBDC, One Cannon Way, B-106 275 Stewarts Ferry Pike, Nashville, TN 37214 <u>Reservation:</u> Bill Feldhaus, RN (615) 231-5432 |
| 11/18/08 (Tues) 9:00 am - 12:00 pm | Training | Falls: Causes and Preventive Strategies (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Guardian, Advocates, Consumers, Teachers, Therapists, Direct Support Staff, Other Interested Community | Regional Office Stamps Bldg. Rm. 1117 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation</u> Cindy Kuehn (615) 231-5424 |
| 11/18-19/08 (Tues-Wed) 9:00 am – 4:30 pm | Training | ISC – 2nd Session (Summers/Martin/Ramsey) | Participants that attended 1st session | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 11/19/08 (Wed) 9:00 am – 11:00 am | Training | Basic Nutrition and Doctor Prescribed Diets <i>Class is limited to 15 participants</i> (Cushing) | Provider Agencies Management and Direct Support Staff, ISC Agencies, Regional Office Staff, Families, Conservators, Advocates, Consumers, Community Therapy/Nutrition Providers, Other Interested Community | Regional Office Stamps Bldg. Rm. 1117 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 11/19/08 (Wed) 11:00 am - 12:00 pm | Training | Menu Planning and Menu Writing (Cushing) Class is limited to 15 participants | Provider Agencies Management and Direct Support Staff, ISC Agencies, Regional Office Staff, Families, Conservators, Advocates, Consumers, Community Therapy/Nutrition Providers, Other Interested Community | Regional Office Stamps Bldg. Rm. 1117 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Cindy Kuehn (615) 231-5424 |
| 11/20/08 (Thurs) 9:00 am – 12:00 pm | Toolbox Workshop | Risk Assessment (Summers) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Advocates, Conservators, Consumers, Other Interested Community | Regional Office Stamps Bldg. Rm. 2111 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 11/20/08 (Thurs) 9:00 am – 11:30 am | Train-the-Trainer | Sensitivity/Ethics (Martin) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Advocates, Consumers, Teachers, Therapists, Direct Support Staff, Other Interested Community | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |

| DATE/TIME | TYPE OF TRAINING | TOPIC/ INSTRUCTOR | TARGETED PARTICIPANTS | LOCATION |
|--|---|--|---|---|
| 11/25/08 (Tues) 9:00 am – 11:30 am | Train-the-Trainer | Individual Support Plan Overview (Summers) | Provider Agencies, ISC Agencies, Regional Office, Families, Conservators, Advocates, Consumers, Other Interested Community | Regional Office Stamps Bldg. Rm. 2111 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| DECEMBER, 2008 | | | | |
| 12/3/08 (Wed) 9:00 am – 4:00 pm | Train the Trainer Competency Based <i>(Unlicensed personnel will be competency based and licensed personnel will be train-the-trainer)</i> | Physical Status Review (PSR) Class size limited (Buckley) | Registered Nurses, Provider Agencies, Nurses, Direct Care Staff, Families, ISC Agencies, Guardians | CBDC, One Cannon Way, B-106 275 Stewarts Ferry Pike, Nashville, TN 37214 <u>Reservation:</u> Dawn Donegan (615) 231-5428 |
| 12/4-5/08 (Thurs-Fri) 9:00 am – 4:30 pm | Training | ISC – 2nd Session (Summers/Martin/Ramsey) | Participants that attended 1st session | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 12/5/08 (Fri) 9:00 am – 11:00 am | In-service | Developmental Center Transition (Transition Coordinator) | Provider Agencies, ISC Agencies, Regional Office Staff, Families, Advocates, Conservators, Consumers, Other Interested Community | Regional Office Van Buren - Room 1110 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 12/10/08 (Wed) 9:00 am - 12:00 pm | Training | Falls: Causes and Preventive Strategies (Therapeutic Services) | Provider Agencies, ISC Agencies, Regional Office Staff, Families/Guardian, Advocates, Consumers, Teachers, Therapists, Direct Support Staff, Other Interested Community | Regional Office Stamps Bldg. Rm. 1117 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation</u> Cindy Kuehn (615) 231-5424 |
| 12/12/08 (Fri) 10:00 am – 12:00 pm | Meeting | Trainer's Committee Meeting (Summers/Martin/Ramsey) | Provider Agency Trainers, ISC Agency Trainers | Regional Office Stamps Bldg. Rm. 2114 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |
| 12/18-19/08 (Thurs-Fri) 9:00 am – 4:30 pm | Training | ISC – 3rd Session (Summers/Martin/Ramsey) | Participants that attended 2nd session | Regional Office Stamps Bldg. Rm. 2111 291 Stewarts Ferry Pike Nashville, TN 37214 <u>Reservation:</u> Jerry Ramsey (615) 884-1938 |

The following training can be provided upon request by contacting the staff person indicated below:

| Training | Instructor | Contact Number |
|---|--------------------------------------|--|
| Basic Nutrition | Paula Cushing | (615) 231-5441 |
| Doctor Prescribed Diets Training | Paula Cushing | (615) 231-5441 |
| Enhancing the Mealtime Experience | Debby Neal <u>OR</u> Nicole Jones | (615) 231-5426 <u>OR</u> (615) 231-5425 |
| Enhancing Independence through Physical Management | Debby Neal OR Nicole Jones | (615) 231-5426 OR (615) 231-5425 |
| Falls: Causes and Preventive Strategies | Sheila Robertson | (615) 231-5427 |
| Heathcare Oversight Forms | Bill Feldhaus | (615) 231-5432 |
| How to ask Questions to Improve Health Care | Bill Feldhaus | (615) 231-5432 |
| Job Coach Training | John Knox | (615) 231-5028 |
| Medication Administration Record | Bill Feldhaus | (615) 231-5432 |
| Medication Administration Skills | Bill Feldhaus | (615) 231-5432 |
| Medication Variance Forms, Death Reporting Forms, Health Passport, Psychotropic Medications | Bill Feldhaus | (615) 231-5432 |
| Menu Planning and Writing | Paula Cushing | (615) 231-5441 |
| Orientation to Community Nursing | Bill Feldhaus | (615) 231-5432 |
| Overview of Supported Employment | John Knox | (615) 231-5028 |
| Self-Determination and Meeting Management | Tom Summers/Jerry Ramsey | (615) 884-1937 |
| Seizure Training | Bill Feldhaus | (615) 231-5432 |
| Supporting People who are Deafblind | Debby Neal <u>OR</u> Mary Eadie | (615) 231-5426 <u>OR</u> (615) 231-5442 |
| Supporting People with DD in the Health Care System | Bill Feldhaus | (615) 231-5432 |
| Universal Precautions Exposure Control Plan | Bill Feldhaus | (615) 231-5432 |